



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 19/05/2021

REQUEST FOR QUOTATION No: HCR/SDNEL/SUP/RFQ/2021/0011

For the Provision of Assorted Camping Items for El Fasher

QUOTATION TO BE RECEIVED ON OR BEFORE: 25/05/2021 by 23:59 Sudan Time

The Office of the United Nations High Commissioner for Refugees (UNHCR), Sudan requests your price offer for the goods specified in Annex B – Specifications to this Request for Quotation (RFQ).

The following annexes are integral part of this RFQ:

- Annex A: UNHCR's General Conditions of Contracts for the Provision of Goods -2018.
- Annex B: Specifications of the goods .

1. **Technical Requirements:**

- The Goods you are offering must be as per provided specifications.
- Delivery Point: DAP UNHCR El Fasher office

2. **Delivery lead time:** Please clearly mention your delivery lead time (Max 15 Days) after order is placed.

3. **Financial Offer:** Please submit your price offer, using the financial form (**Annex B**). Your offer must be in **SDG or USD**. Your prices must be inclusive for all costs including, production, labour, overhead, exchange rates and other risks, transportation up to el Fasher . UNHCR shall not accept any requests for additional payments after reception of your offer. **Please Ensure that your financial offer does not have cancelations or corrective fluid on it. Any offer with corrective fluid shall be disqualified.**

- UNHCR is Tax exempted, in this regard, price has to be given without VAT

4. **Award Criteria:** The lowest priced, substantially compliant offer will be recommended for provision of requested equipment.

Your quotation must be valid for at least 30 calendar days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached ANNEX-A the UNHCR's General Conditions of Contracts for goods. You must clearly indicate in your quotation if you accept them.

5. **RFQ Submission:** We would appreciate receiving your quotation on or before **May at 23:59 Sudan Time by one of the following ways:**

- 5.1. By e-mail in an attached PDF format to sudefrfq@unhcr.org with **HCR/SDNEL/SUP/RFQ/2021/0011** in the subject line

Or

- 5.2. In a sealed envelope addressed to:
Supply Unit, UNHCR El Fasher Sub-Office
El Fasher, North Darfur
On the envelope, please mention the following mention:

RFQ HCR/SDEL/SUP/RFQ/2021/011

Name of your firm (Mandatory)
C/o - Supply Unit

Please, ensure to use the format provided (annex B) and that your calculations of unit and total prices are accurate.

Thank you for your kind attention.

Kum Roland Fang

Supply Officer, UNHCR Darfur, Sudan

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ANNEX B – FINANCIAL OFFER FORM

For the Provision of Assorted Camping

Items for El Fasher

#	DESCRIPTION	Specification	Sample Photo	UoM	Qty	Unit Price (DAP UNHCR EL FASHER)	Total Amt (DAP UNHCR EL FASHER)
1	Individual tents including Camping mattresses 1.95 X 75 CM minimum	Medium grades foam density from 22 to 27 kg/m ³ Polyurethane foam thickness: 10cm. Minimum, in 1 piece not glued. Sag factor should be greater than 2.0 Air flow CBM/min should be Max. 0.11 Elongation (%) 125 – 175 Cover: Woven polyester 75g/m ² minimum OR non-woven polypropylene of 100g/m ² minimum, with strong plastic zip. Tear strength minimum: 6DaN under ISO 9073-4 or BS9073-		Each	30		
2	Mosquito net	Two access openings with Zips for easy in and out Hanging kit complete with screws, hooks, and other accessories		Each	30		
3	Bed	Metal with nylon rope 2mx0.9 m		Each	30		

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4	Mattresses	15-pound cotton		Each	30		
5	Bed Sheet	Good quality cloth		Each	60		
6	Pillows	2-pound cotton		Each	30		
7	Plastic chairs	Shira'a or Yassin type		Each	40		
8	Plastic table	Ladain (100x100x90 cm Length, High width in CM)		Each	25		
9	Bench	Hollow rectangular steel section 60x30mm pipe (three person sitting capacity 180x40x30 cm, LxHxW)		Each	70		
10	Generator (10-15 KVA)	FG Wilson => KVA enclosed soundproof		PCs	2		
11	Metal cupboard	2 Doors		PC	4		
12	Metal boxes	Steal (100x60x30 CM) with lock handle		PC	4		
13	Tripod stand	For cameras, 70-inch-high basic stand		PC	5		
Total							

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OTHER INFORMATION PARTNERING TO YOUR QUOTATION

Other Information pertaining to our RFQ are as follows:	<i>Yes, we will comply (State, as required)</i>	<i>No, we cannot comply (state as required)</i>
Offer Validity: (minimum 30 Calendar Days minimum).		
Confirmation that your financial offer has no cancelations or corrective fluid. (any corrective fluid on your offer will lead to disqualification)		
Confirmation that your goods meet UNHCR specifications		
What is your delivery lead time in days? (Maximum 15 days)		
What is the currency of your offer?		
If you are offering in USD please ensure that you have a USD account at Blue Nile Mashreq Bank or UNHCR may pay in another currency using the UN exchange rate.		

Acceptance of UNHCR General Terms and conditions for Goods *(State yes/no)* _____

Acceptance to offer goods as per UNHCR specifications *(state yes/no)* _____

Company Name: _____

Authorized Person & Title: _____

Signature re & stamp: _____

Date: _____

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